

New Venue

Phase One

1. Get permission to hold the event at the new venue.
2. Start off by putting on a show once a month, (the last week of the month recommended.)
3. Once the date is set, send the info. to Lorenda to be uploaded to the davelovellshow.com web page.

Phase Two

4. Contact the local music store(s), and/or dance studios in the area. Get the support of the owner to have the students contact us in order to be a guest on the show. Post an announcement some place in the store/studio. Students will be selected by recommendation of their instructor. Personally talk to the teachers if possible.
5. Instructions on how to sign up should be on the announcement sheet posted in the store. For a sample announcement sheet see, "Be a guest on the DLS" You can have Lorenda make this document if you prefer. Just e-mail her the info at Lorenda@lovellrecords.com.
6. Once the selections are made, the performers will be directed to web pages where they can begin preparing for the big night. ...Make their own flyers, practice, collect e-mails and zip codes, etc...
7. Each guest appearance costs \$30. The Production Manager does not collect. Lorenda will collect the money.